

# **ALCOHOL AND DRUG ABUSE COORDINATING COUNCIL**

## **MINUTES**

**DATE:** February 15, 2007

**LOCATION:** Arkansas State Police Headquarters  
#1 State Police Plaza  
ADEQ Training Room  
Little Rock, Arkansas 72209

### **COUNCIL MEMBERS PRESENT:**

Keith Rutledge, Joe M. Hill, Chief Ronald Burks alt. for Dan Flowers, Robert A. Parker alt. for Wendy Kelly, Robin Jarratt alt. for Ann Purvis; Laura Shue, Richard Gallagher alt. for J.R. Howard, Carol Roddy alt. for J.D. Gingerich, Chief Percy Wilburn, Kent Williams, Timothy Williamson, Megan Cuddy, Rita Shepherd, Deborah Caspall, Tammy Harrell, Wanda Williams, Jim Allen, Ramona M. Ellison, Glenda Spratt alt. for Rick Hart, Mary Stone.

### **COUNCIL MEMBERS ABSENT:**

DL Flower alt. for Colonel Steve Dozier, LTC Joe Morrow alt. for Major General Ronald S. Chastain, David Guntharp, Dennis Moore, J.G. Regnier, Judge Mary Ann Gunn.

### **STAFF PRESENT:**

Denise Luckett, Office of Alcohol and Drug Abuse Prevention

### **VISITORS:**

Jason Akers, 10<sup>th</sup> DTF  
Shelia Dickerson, 10<sup>th</sup> DTF  
Matthew Warriner, DF&A

- Correction Visitor (January 18, 2007): Carol Roddy (J.D. Gingerich).

**KEITH RUTLEDGE CALLED THE MEETING TO ORDER AT 2:45 PM.**

## **MINUTES OF THE PREVIOUS MEETING:**

The Minutes of the previous meeting were distributed to all members for their review. After a review of the minutes, Kent Williams made a motion to approve the minutes as presented. Rick Gallagher seconded the motion. The motion carried.

## **COMMITTEE REPORTS**

### **Law Enforcement Committee Report**

Chief Ronald Burks reported that the Law Enforcement Committee did meet.

Sub-grant Budget Modifications:

#### **1). 10<sup>th</sup> Judicial District Budget Modification-**

**The 10<sup>th</sup> Judicial District modified their budget with a no cost modification due to salary savings. The Monticello PD provided a position to the DTF, which allowed the Supervisory Agent's title to be changed to Senior Special Agent (which also lowered the salary). The remaining funds were moved to equipment and hardware to purchase some much-needed items.**

#### **2). Henry Boyce, Prosecuting Attorney-3<sup>rd</sup> Judicial District-**

**The 3<sup>rd</sup> Judicial District asked the Committee to consider a Task Force in the 3<sup>rd</sup> Judicial District. The prior DTF chose to discontinue their grant. The Prosecuting Attorney for the 3<sup>rd</sup> District submitted a Detailed Budget and Narrative Plan for consideration. This would take approval from the federal government in Washington D.C. and DF&A monitoring the reply from Washington.**

A motion was made by Rita Shepherd to accept the report and seconded by Tammy Harrell. The motion carried.

## **Treatment and Prevention Committee Report**

Joe M. Hill reported that the T& P Committee did meet.

### **Approval of Continuation Applications for SFY 08- Treatment**

- Joe M. Hill distributed the Committee's recommendations for **Continuing Application Packages (Treatment)**. The total amount recommended is \$13,948,413.00. A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Ramona M. Ellison. The motion carried. **Ramona Ellison, Rita Shepherd, and Jim Allen abstained from voting.**
- Joe M. Hill distributed the Committee's recommendations for **Continuing Application Packages (DASEP)**. The total amount recommended is \$2,829,061.00. A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Wanda Williams. The motion carried. **Jim Allen abstained from voting.**  
**Contingency: (SWAC& MHC)- The T&P Committee recommended that the vacant DWI Instructor position be filled by March 16, 2007.**

### **Approval of Continuation Applications for SFY 08 Funding- Prevention Services**

- Joe M. Hill distributed the Committee's recommendations for **Prevention Resource Centers (3 of 5 year) SAPT**. The total amount recommended is \$1,295,571.00. A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Kent Williams. The motion carried. **Jim Allen abstained from voting.**
  - **Contingency: (Crowley's Ridge Dev Council)- Received a three-month probationary period during which grantee will submit monthly invoices, progress reports, and receive additional TA/training from ADAP staff in meeting requirements and guidelines. During this period, satisfactory progress must be achieved to receive the SFY 08 award.**

- Joe M. Hill distributed the Committee's recommendations for [Prevention Services Program \(3 of 3 year\)](#). The total amount recommended is \$700,048.42. A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Jim Allen. The motion carried.
  - [Contingency: Faith Care Corporation\)- Received a three- month probationary period during which grantee will submit monthly invoices, progress reports and receive additional TA/training from ADAP staff in meeting requirements and guidelines. During this period, satisfactory progress must be achieved to receive the SFY 08 award.](#)
  
- Joe M. Hill distributed the Committee's recommendations for [Prevention SAPT Supported Grants/Contracts](#). The total amount recommended is \$802,698.45. A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Deborah Caspall. The motion carried.
  - [Contingency: \(Perfecting Life CDC\)- Received a three- month probationary period during which grantee will submit monthly invoices, process reports, and receive additional TA/training from ADAP staff in meeting requirements and guidelines. During this period, satisfactory progress must be achieved to receive the SFY 08 award.](#)
  
- Joe M. Hill distributed the Committee's recommendations for [Prevention Non-Continuation of Funding- Community Resource Agency](#). The total amount recommended for NOT funding is \$91,909.00. A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Rick Gallagher. The motion carried.
  - [Community Resource Agency is not recommended for continuation of funding due to lack of evidence of program accountability. A competitive RFA in the amount of \\$91,909 will be let as soon as possible to ensure the earliest possible start date for a new provider in SFY 08. Prevention staff will develop a phase out plan with a timeline to ensure an orderly shut down of services by the current provider no later than June 30, 2007.](#)

## **OLD BUSINESS**

Distribution of Monthly Financial and Utilization Reports:

### **T&P Committee Report**

Joe M. Hill distributed the Providers' Utilization Reports. He reported that there were no unusual activities and providers are utilizing their funds as expected.

A motion was made by Chief Ronald Burks to accept the report and seconded by Wanda Williams. The motion carried.

### **Law Enforcement Report**

Robin Jarratt distributed the Drug Law Enforcement Program FY 2006 Federal/State Expenditure Summary Report. She reported no unusual activities and that everyone was spending their funds as expected.

A motion was made by Megan Cuddy to accept the report and seconded by Jim Allen. The motion carried.

## **NEW BUSINESS**

- Carol Roddy alt. for J.D. Gingerich, informed the Council of "Arkansas Drug Courts Statewide Conference" Friday, March 23, 2007 at the Hilton Little Rock Metro Center, 925 South University Avenue.
- Keith Rutledge presented the recommendation for the [Council authorize payment of a \\$60.00 per diem plus travel for those members who qualify.](#) A motion was made by Keith Rutledge to approve the recommendation as presented. The motion seconded by Rick Gallagher. The motion carried.

**ANNOUCEMENTS:**

Keith Rutledge announced that the Alcohol and Drug Abuse Coordinating Council meeting for March 15, 2007 will be held at 2:30 p.m. at the AR State Police Headquarters #1 State Police Plaza ADEQ Training Room, Little Rock, Arkansas 72209.

**ADJOURNMENT:**

A motion was made by Chief Ronald Burks to adjourn and seconded by Robin Jarratt. The meeting was adjourned at 3:45 p.m.

Respectfully Submitted,  
Denise Luckett